



## KEMPTVILLE DISTRICT SOCCER CLUB

Executive Meeting

Tuesday January 23, 2007

Minutes

### IN ATTENDANCE: EXECUTIVES MEMBERS

Matt Stevens- President

Antonella Audet- Secretary

Linda Stefani- Member at Large (Registrar)

Colin Moden- Member at Large

Lou Judge- Member at Large

Ann Miller- Member at Large

Lou Ballerscheff- Member at Large

Darryl Lapenskie- Member at Large

### IN ATTENDANCE: NON-EXECUTIVE MEMBERS

Frank Onasanya- Head Coach (arrived late)

Chris Hansen- Head Referee

Rob Fnukal- Discipline Chair

Jacqueline Clarke- Fundraising committee

Rob Cornel

### ABSENT:

Jeff Miller

Kelli Cumming

Carole Bertrand

Rhonda Onasanya

Kevin Beckett

Joyce Lavergne

Marc Bergeron

Nancy St. Jean

Darlene Sears

Norm Sears

Lisa Beaudoin

Laurie Dool

Diane Cronk

Robert Potshka

## **FUNDAY ACTIVITIES/KICK OFF DAY**

Matt started off the meeting informing everyone that we would start with the Funday activities/fundraising first. Matt had a meeting with the committee members and it was very productive. There was a good turnout and everyone seems to be on the same page. Laurie handed out the next Press release along with the upcoming registration advertisings. They will be going into the Advance/EMC/Kemptville Weekender and Winchester Press. All information is attached.

They mostly concerned themselves with the Kick Off Day. They decided to change the date to June 9/07. This way the teams have already been together and everyone knows who their coach is and all teams should have their uniforms. Having it in June will hopefully mean being more organized with each team. The goal is that coaches would have a package including information for the upcoming year and welcoming them. This package would also contain all Kick Off Day information. There would be a blueprint of the entire event and this way everyone would know where all activities are located.

They also talked about having it turn into a fundraising event. Possibly selling food / dunk tank / ect. Antonella will be looking into getting information for the dunk tank. Everyone thought this would bring in a lot of money. This would also mean that we would need more manpower.

All sponsors and anyone form the municipal office would be included. Hopefully making some speeches. That also brings us to having a better audio system. Motionware has also offered to provide us with items such as their big Umbro soccer ball.

## **WEBSITE DIRECTIONS**

Matt explained how Robert Potshka has brought forward a plan for the club. He would like to see on line registration. Everyone decided that this is not the time to do this. In a few years, once the club has grown more then we could look into it. Chris made a point that being a small community that this was a way of meeting parents and having the see the Club and the members. It is a more personal approach. This would also be a way of Chris to speak to parents in regards to referees and volunteering for the club.

Matt does agree that we need to spruce up the web page and make it more functional. Laurie Dool has already sent in her ideas, and she would like the opportunity to go ahead. Jacqueline suggested that at any of the fundraising/marketing meetings that someone takes minutes. This is a better way of keeping accountability. Jacqueline has offered to do so.

**\*\*\*Lou Judge MADE A MOTION TO SPEND \$650.00 ON THE CLUB'S ADVERTISING. Darryl 2<sup>nd</sup> it and all were in favor.\*\*\*\*\***

### EQUIPMENT

Matt handed out a uniform proposal 2007. This was put together with all the prices from the following companies:

- Sportsphere
- Admiral
- Umbro (through Motionware)

He gave everyone a few minutes to look it over.

From what everyone saw Motionware was very professional and thorough. Everyone was very impressed. Motionware also had sent out samples of shirts and shorts. The quality was very impressive.

Chris asked if Admiral had a referee package. Matt responded No. He did say that Umbro would give us 30% off a bulk referee order. They are willing to accommodate us in any way they can.

Darryl was concerned that we needed to know the costs of bags, jackets and pants. Were they comparable to Sew Kool or were we going to someone much more expensive. Chris informed us that the costs were quite close.

Adidas is no longer supplying any uniforms in Canada. They are all out so we need to move fast on this offer before all other clubs snatch it up. Matt would like to recycle the competitive shirts every 2-3 years. Shorts and socks would no longer be returned to the club.

We would not be buying Umbro's soccer balls. They were very expensive. Motionware is willing to sell us different ones that are closer to our price point.

**\*\*\*COLIN MADE A MOTION TO ACCEPT THE UMBRO/MOTIONWARE PACKAGE FOR THE UPCOMING 2007 SEASON. Lou Judge 2<sup>nd</sup> it and all were in favor.\*\*\*\*\***

#### **FIELDS UPDATES**

Matt presented the New South Gower plan. Everyone had a chance to look over the plans and it was very exciting to actually see it. Matt would like himself and Jeff meet with Darren Patmore from the Municipal office and go over all the details. We must have things written on paper so we know where we stand. How much money do we need to put in? What are we responsible for? Do we lease it from the Township and then make up the schedules? Are we responsible for putting up lights? Field upkeep?

There are many questions and we need to have everything written out.

Colin did say that there was a "letter of understanding" somewhere, that was written out from the Township. Antonella will look for it.

It would be to our benefit to own the lease and then be in charge of managing the time/schedules.

#### **DATE FOR C4 REFEREE CLINICS**

Chris informed us that OSA required \$750.00 to apply for the C4 referee clinics. Antonella had the cheque ready; all we needed were the signatures. Chris would like to have the clinics set up for April 28 & 29. She would like to get a Head Referee that would use a new approach on teaching the kids/adults. She says we are very short; the club only have 5-6 C4 refs. It is time to get everyone out there to recruit new individuals.

**\*\*\*COLIN MADE A MOTION TO APPROVE THE EXPENDITURE OF \$750.00 MADE OUT TO OSA FOR THE PUROPOSE OF SECURING REFEREE CERTIFICATION IN APRIL 2007. Lou Ballerscheff 2<sup>nd</sup> it and all were in favor.\*\*\***

### FINANCIAL/TREASURER

Matt let everyone who did not already know that Robert had to step down from this position due to work. There has been a note on the web stating that the club required one. Unfortunately we only had one inquire and that did not work out. Lou has offered to come back to this position. It is mandated that the club have an audit complete.

**\*\*\*ANTONELLA MADE A MOTION TO ACCEPT LOU JUDGE'S OFFER TO RETURN AS THE KEMPTVILLE DISTRICT SOCCER CLUB'S TREASURER. Ann 2<sup>nd</sup> it and all were in favor.**

**This would be ratified at the next AGM.\*\*\*\*\***

### COPIER PURCHASE

Matt has spoken to Claude Roy, owner of M5Digital and our landlord, and he has offered us 2 different deals: Leasing a copier for \$40.00 a month or buying a refurbished copier for \$399 and they would upkeep it. Linda wanted to know how many copies it's good for and Matt told her 6,000.

**\*\*\*COLIN MADE A MOTION TO PURCHASE A REFURBISHED PHOTOCOPIER FORM M5DIGITAL FOR \$399 PLUS TAXES. Darryl 2<sup>nd</sup> it and all were in favor.\*\*\*\*\***

Antonella will contact Claude and make all the arrangements.

In regards to the new Child Fitness Tax Credit we will require specific information on the registration forms:

- Organization's name & address
- Name of eligible program or activity
- Total amount received, date received and the amount that is eligible for the children's fitness tax
- Full name of player
- Name of the child and child's year of birth
- Authorized signature

Because of this and the fact that our registration forms are now 1 - 2 sided pages, we will require photocopying the form for the parent, as this will be their receipt. The club will require a stamp that says "official receipt for tax purpose" and a second stamp with the club's address. Antonella will take care of this.

Lou wanted to know how we would deal with the parents that did not post date their cheque to 2007 and then require a tax credit. The club would refund these individuals who wrote cheques for 2006.

**\*\*\*COLIN MADE A MOTION THAT IF SOMEONE WROTE A CHEQUE FOR THE UPCOMING 2007 SEASON, DATED IT 2006, AND THEY WANT A TAX CREDIT, THE CLUB WOULD GIVE THEM A REFUND.\*\*\*\***

**Lou Judge 2<sup>nd</sup> it and all were in favor.\*\*\*\***

### COMPETITIVE TRYOUTS

Matt and Frank would like to meet with all the competitive coaches and go over how they would like to set up the next tryouts. They believe that it is very important to have the coaches' feedback. This would also be an opportunity to go over the club's expectations. This is also where they could decide where to have the tryouts. The Barr Arena was too dusty due to the thicker sand. Drummond might be the location.

At this meeting they could also decide on the dates. Rob asked if the final roster date was set. April 15 2007 is the date where the coaches must hand in their minimum roster. Matt told Rob that they would make sure that they work together with this process to avoid any conflicts, as per previous year.

### GYM TIMES

Carole emailed Antonella stating that there were many coaches who would like to start working with their teams. She wanted to know if there was a schedule out yet. Frank will be looking into gym times and let us know. This time we will make sure that the coaches are aware that WB George costs \$35.00 per hour, and that they would be responsible for the cost.

Darryl made a Motion to adjourn. Lou Ballerscheff 2<sup>nd</sup> it and all were in favor.

ACTIONS/TASKS DATED JAN. 23/07

- Look into renting dunk tanks -Antonella
- Locate letter of understanding - Antonella
- Order the photocopier - Antonella
- Call OCSL in regards to men's' and women's' teams -Matt
- Send Robert Fnukal email in regards to suspension -Linda
- Order 2 office stamps (tax receipt & club address) -Antonella
- Set up Competitive Coaches meeting - Matt/Frank
- Set up meeting with Darren Patmore- Matt/Jeff
- Set up next fundraising meeting -Matt
- Empty out storage unit -Lou & Matt
- Get gym schedules - Frank