



## KEMPTVILLE DISTRICT SOCCER CLUB

Executive Meeting

Tuesday February 26, 2008

Minutes

### IN ATTENDANCE: EXECUTIVE MEMBERS

President: Matt Stevens  
Vice-President: Dave Avery  
Treasurer: Lou Judge  
Secretary: Antonella Audet  
Registrar: Linda Stefani  
Member at Large: Kelli Cumming  
Member at Large: Carole Bertrand  
Member at Large: Darryl Lapenskie  
Member at Large: Rhonda Onasanya

### IN ATTENDANCE: NON EXECUTIVE MEMBERS

Head Coach: Frank Onasanya  
Discipline Chair: Rob Fnukal

Others Present: Ed and Nancy Goetz  
Absent: Colin Moden  
Ann Miller

Meeting commenced at 7:03pm.

**\*\*Motion made by Carole Bertrand to approve the minutes from February 5 2008. Dave Avery seconded it. All were in favour. Motion passed.\*\*\*\*\***

Matt welcomed everyone and wanted to introduce and welcome Ed and Nancy Goetz. They were here to present a fund raising opportunity for the Soccer Club. Their proposal is for the soccer club to add the cost of a soccer team package (5x7 team photo and 3 ½ x5 individual photo in a mount for \$15) to all registrations. So if the registration is \$100 then add \$15 and the new registration cost would be \$115. All individuals that are charged this additional \$15 would be entitled to a team package at no additional charge. The fund raising opportunity is two fold. First Goetz Photos would donate to the soccer club 10% of all team photo packages (\$15 packages) taken in the 2008 season. Lets say 700 are registered, that would be 700 times \$1.50 for a profit of \$1050. The other income would be from all the people that do not show up for their team photos. This money should not be refunded but rather should go to the soccer club for a fund raiser. Goetz Photos would only bill for those that show up for photos. Hopefully the end result would be a much better attendance and

this would in turn look better for the sponsors when they receive their 5x7 team photo. And yes, as in the past years, Goetz Photos would continue to offer a complimentary 5x7 team photo for all the team sponsors.

Matt thanked Nancy and said that the executives would talk it over and make a decision for next season. For we are too late for 2008. Nancy then wanted to know if the Club would be using Goetz Photos this coming season. Matt told her that we had not yet spoken on this matter. Ed thanked everyone for this opportunity to speak and they left.

Registration updates:

At this time Linda went over the numbers so far. Registrations are up so far. Competitive cut off date would be Saturday the 15. Any registrations coming in after this date would only be kept if there is room on that specific team.

Here are the totals so far:

<u>Competitive:</u>			<u>House League</u>		
	M	F		M	F
U9	4	4	U3	16	20
U10	6	10	U5	73	56
U11	10	11	U7	46	66
U12	13	12	U9	61	38
U13	17	12	U11	17	33
U14	5	12	U13	3	16
U15	10	14	Adult	12	35
U16	16	7			
U17/18	-4				
OT35	9				
Adult comp. Open 2 - 4					
WO30	8				

Since the numbers for U14 are low, Carole offered to contact all the players for BU14 to see if they would be returning. This would hopefully give us an idea whether to keep that team. The GU16 numbers are also very low. Matt said there would be a couple more coming in but that we would need to make a decision on what to do with this team.

Competitive minimum rosters must be in by Thursday April 10. All coaches will need to email Carole with all this information. Final rosters must be in by April 30.

EQUIPMENT UPDATE:

Kelli will be contacting Jose at Tim Horton's in regards to the House League Timbits that they sponsor. Generally we need 10 per team. Last year we had 32 Tim Horton's teams. The club will need to make some decisions on what the U3 would wear.

### COACHING INTERVIEWS:

The coaches interviews would be held at the office with a committee which consisted of Matt, Dave, Carole, Kelli and Frank. Matt thanked Antonella for booking the locations and times for the upcoming tryouts. Carole asked Antonella to send her the tryout dates and locations so she could get a schedule ready for the coaches. Once the coaches were chosen, Carole would send them a letter and book tryouts with them.

### CLUB PROCESS:

At this time Dave wanted to go over a few items that he has worked on. He noticed that the club needed to identify specific processes. He noticed that some situations that arise within the club do not have a process to follow.

He also stated that ,for example, Linda is the registrar ,so therefore she should have the final say on the registration forms and how they are to be set up. He feels that there are way too many people involved and then things are not being done to their full potential. He wanted everyone to know that he is the new guy on the block and did not want them to think that someone was not pulling their share. He knows that everyone here is a volunteer and that everyone puts in many hours for the good of the club. He just feels that everyone has a position and that we need to clarify who is responsible for what. He printed out a standard position responsibility list for all the executives and hoped that there would be some input. There should be accountability.

Dave took time out to read all the Club's Evaluation forms and noticed that the majority of complaints were communication. There fore he wants to stress that this should be the Club's goal this season. The Club needs to better inform coaches, players and parents of all important dates that will arise. I.e.: Kick Off Day, Picture Day, Referee Schedules and Tide Tournament. The club must make sure that all convenors get a package with all this information also they can get it to the coaches and then the parents. Parents need to know in advance these important dates, not at the last minute. Kelli commented that that is what the club has been doing but that we need to make sure convenors, and or coaches follow through.

Dave said that most clubs had a Mission Statement and a Vision. He looked everyone and could not find one for our club so he wrote one up. He hopes to get some feedback form all the executives.

**MISSION STATEMENT:** The Kemptville District Soccer Club promotes the game of soccer in the Kemptville and surrounding area. The Club provides a positive atmosphere based on family, fun, sportsmanship, commitment and respect.

**VISION:** The Kemptville District Soccer Club strives to develop skills, knowledge, character and love of the game for all players to their utmost potential, realizing the Club EXISTS FOR THE PLAYERS.

Dave then suggested that the Club purchase a safe for the Club. That during registration he noticed how much cash was coming in and that the executive should not have to bring all that money home. They would not be insured. He offered to check out different safes and would let us know when he found one that would be suitable for the

Club. Darryl offered to bolt it in the ground.

**\*\*\*\*\*Motion made by Dave Avery to purchase a safe the value of \$250 for the office. Antonella seconded it. All were in favour. Motion passed.\*\*\*\*\***

Next Dave wanted to implement a policy manual. He feels the Club has specific situations that occur and no one really knows what should be done. For example registration policies, volunteer screening policies ect. He hopes to put one together. That everyone situation me marked down and what the Club's policy is. Matt offered to help him with this. He also feels that a Code of Conduct needs to be added.

#### SSSL UPDATE:

Matt attended the SSSL meeting and they would like our Club to supply 2 volunteers for their Fun Day Tournament on August 23 and 24<sup>th</sup>. They would also like to have sponsors for this tournament. Matt said he didn't think that was a good idea. He didn't want them to double dip from our club. He didn't want Kemptville's businesses to be approached twice.

They would be imposing E2E system and we would have no option this year. WE must implement this system with the referees.

#### WEBSITE INFORMATION:

Carole wanted to make sure that the website would be updated with all important information. List the competitive coaches that were chosen, tryout dates and locations, game nights ect.

#### SPONSORSHIP UPDATE:

Matt wanted to ask if there were anyone else that could help out. Darryl has already gone out to get sponsors but he cant do it alone. If anyone else we knew that could help go door to door please let Matt know.

#### INSURANCE:

Matt wanted to inform everyone that the club must look into insurance. We need to protect the Club, all the executives and /or all volunteers. As of now no one is insured. Matt will look into it further. WE need to look into what the costs are and what are all the requirements.

#### OTHER BUSINESS:

Office Space: The Club is no longer moving upstairs. JAE has taken that spot. The club, however, needs to start looking for a new location for Claude's lease is up at the end of June. Matt will speak to the Township to see if the old library could be used.

**In session discussion:**

**\*Motion made by Rhonda Onasanya to cover a portion of registration cost for a family with three children. Dave seconded it. All were in favour. Motion passed\*\*\*\*\***

**\*\*\*\*\*This will not be posted on web but will be in our minutes**

-Bingo: Rhonda informed us that the Bingo Hall is now in the market. If the hall sits for awhile, the Club, as a shareholder, will be responsible to pay the utilities.

-Girls Tournament: Kelli regrets to informed us that unfortunately, she will not be able to take over the girls tournament for 2008.

-Frank wanted to suggest that the \$500 he was given to purchase videos , DVDs and books, to Kelli for purchasing equipment that is needed.

**\*\*\*\*Motion made by Rhonda Onsanya that the \$500.00 that was budgeted for training videos will be redirected to equipment manager for the purchase of training equipment. Antonella Audet seconded it. All were in favour. Motion passed.\*\*\*\*\***

Motion made by Rhonda Onsanya to adjourn. Darryl Lapenskie seconded it. All in favour.

Next Meeting will take place Tuesday March 18, 2008

Meeting ended at 10:20pm.